

ANNEX 1

REGISTRATION GUIDE FOR VOTING ELECTRONICALLY AT ANNUAL GENERAL MEETING (AGM)

Step 1: Members will have to register in order to vote electronically at this AGM.

- Members will receive the “Notice of AGM” via electronic mail by Friday, 12 April 2024, and the information on how to register in order to vote electronically at the AGM can be found in Annex 1 of the Notice of AGM.
- Any member who wishes to observe and listen to the proceedings will need to attend the AGM physically at the Padang Restaurant.
- Voting will be conducted via electronic means for this AGM on the AGM Members Portal via third-party software, Convene and all voting members regardless of where they are located will have to register by following the instructions indicated below.

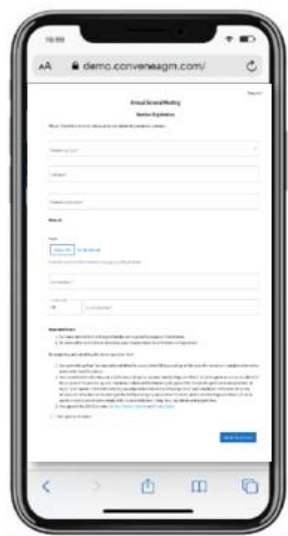
GO TO THE AGM MEMBERS PORTAL:

AGM Members Portal link: <https://conveneagm.sg/2024sccagm> or alternatively scan this QR code:



REGISTER AS MEMBER:

- Click the ‘**Register as Member**’ button.
- Fill out the Registration Form with your Full Name, Membership Number, Mobile Number and Registered Email Address with SCC.
- Tick to agree with the term of use and click the ‘**Submit Registration**’ button.



Annual General Meeting
Member Registration

Please fill out the information below and press Submit Registration to continue.

Membership Type *

Full Name *

Membership Number *

Phone No

From

Choose One No file selected

Send your record (10 MB and must be in png, jpg, pdf format)

Email Address *

Mobile Number *

Confirm Number *

Important Notes:

1. Full Name and Full MNO or Passport Number are required for purposes of verification.
2. An email will be sent to the email address you indicated above for confirmation of registration.

By completing and submitting the above registration form,

1. I declare that I am a member of the Singapore Cricket Club and I am eligible to attend the AGM.
2. I agree to the terms, conditions and policies of the AGM and I agree to the AGM procedures on the basis of accurate or incomplete information provided by the Registrant.
3. I agree to the terms, conditions and policies of the AGM and I agree to the AGM procedures on the basis of accurate or incomplete information provided by the Registrant.
4. I agree to the terms, conditions and policies of the AGM and I agree to the AGM procedures on the basis of accurate or incomplete information provided by the Registrant.
5. I agree to the terms, conditions and policies of the AGM and I agree to the AGM procedures on the basis of accurate or incomplete information provided by the Registrant.

☐ I agree to the above

Tick to agree

Click here to submit

Step 2: Confirm your information is correct.

VERIFY YOUR INFORMATION AND SUBMIT REGISTRATION

The system will prompt you to verify that the information you have entered is correct:

Submit Registration

Edit

Review your information and click '**Edit**' if there are changes to be made or click '**Submit Registration**' to proceed.

Step 3: Verify your email address and set your own password.

- Check the email inbox of the email address you provided and verify your email by opening the email sent by AGM@Convene <agmaccounts@conveneagm.com>
- If you cannot see the email in your inbox, please check your Spam/ Junk box.
- Click the '**Verify Your Email**' button.

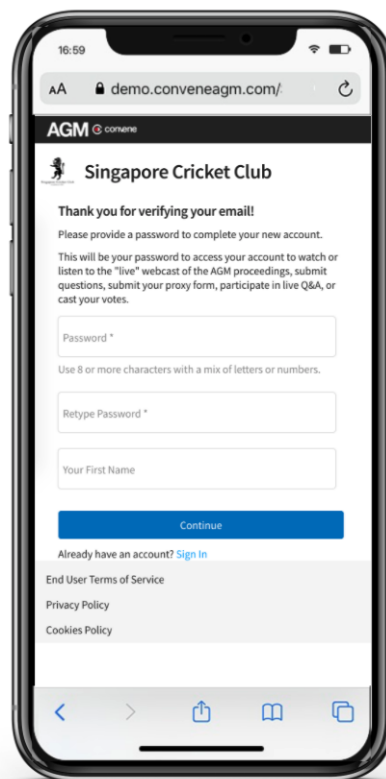
Verify Your Email

- After verifying your email address, you will be directed to a webpage **for you to create your own password.**

SETTING YOUR OWN PASSWORD

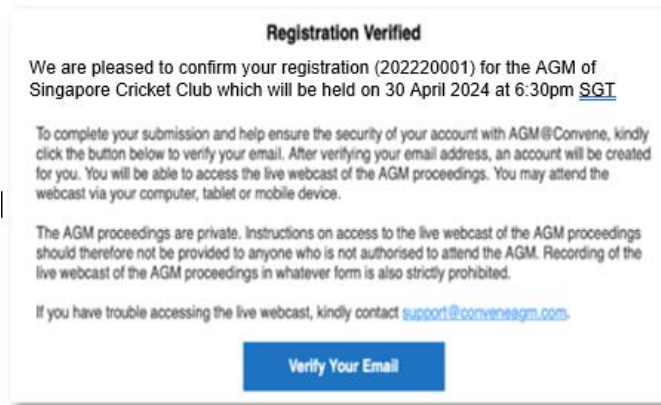
Create your own password. Make sure it is a secure and unique one which you can remember.

- Enter your password into the first box, and re-enter again in the second box.
- Enter your name into the third box.
- Click '**Continue**' to confirm.



AUTHENTICATION

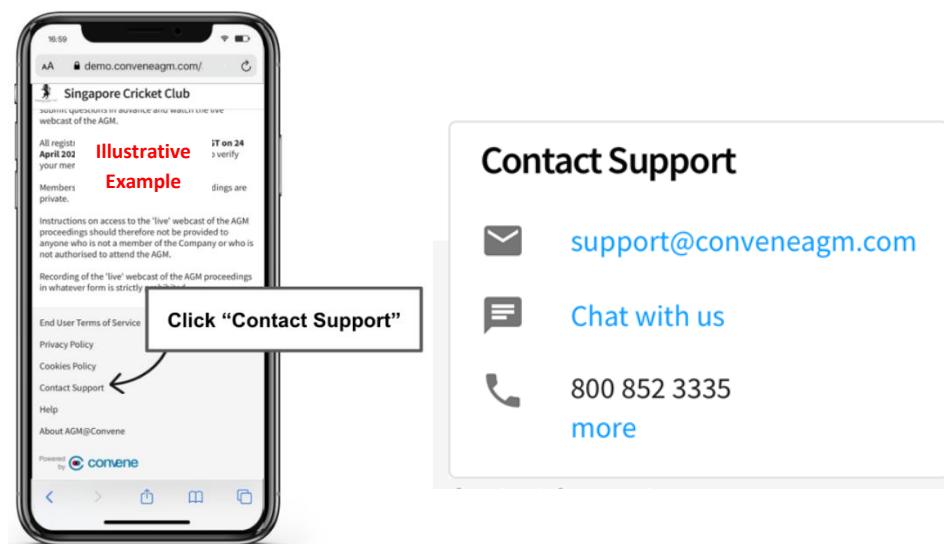
- Upon receiving your registration, the admin team will verify your details and authenticate your account to ensure only legitimate Members can login to vote at the AGM.
- After verification and authentication, you will receive a further email in your email inbox within 2 working days.



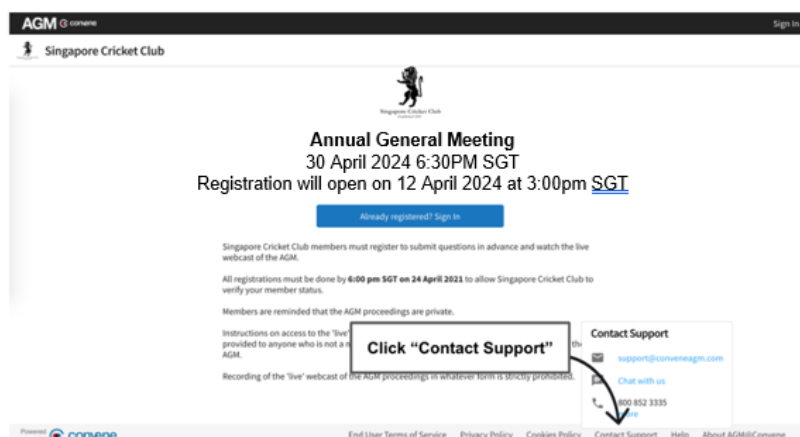
TECHNICAL SUPPORT

Note: If you require any technical support, please click on the “Contact Support” at the bottom of the front page – from here, you can choose to receive assistance via email, live chat or telephone.

For Mobile Devices:



For Laptop/Desktop:



Step 4: Log into the AGM Members Portal to view the AGM Information.

- Revisit the AGM Members Portal:
Member Portal: <https://conveneagm.sg/2024sccagm> or alternatively scan this QR code:

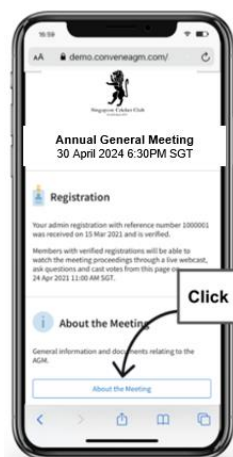


- Select Sign In and enter the Email Address and Password that you have set.



The image shows a sign-in form for the AGM Members Portal. At the top, it says 'AGM' in red and 'convene' in blue. Below this, there is a 'Sign In' section with two input fields: 'Email' and 'Password'. A blue 'Sign In' button is located below the password field. At the bottom left of the form, there is a link that says 'Forgot Password?'.

- After signing in, scroll down to find the '**About the Meeting**' tab.
From here, you will be able to view documents relating to the AGM including the Notice of AGM and Guide for Electronic Voting.



Click "About the Meeting"



Annual General Meeting 30 April 2024 6:30PM SGT

Singapore Cricket Club members must register to submit questions in advance, submit their proxy form online, and watch the live webcast of the AGM.

All registrations must be done by **12:00 am SGT on 10 April 2022** to allow Singapore Cricket Club to verify your member status.

Members are reminded that the AGM proceedings are p

Instructions on access to the 'live' webcast of the AGM p
the Club or who is not authorised to attend the AGM.

Recording of the 'live' webcast of the AGM proceedings prohibited.

Documents relating to the AGM

Please click on the links below to view the documents relating to the AGM

1. [Notice of AGM](#)
2. [Guide for Electronic Voting](#)

**Illustrative
Example**

it be provided to anyone who is not a member of