

ANNEX 1

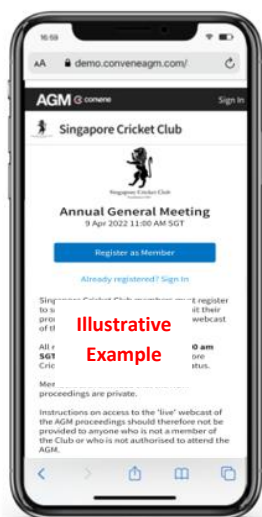
REGISTRATION GUIDE FOR VOTING ELECTRONICALLY AT SPECIAL GENERAL MEETING (SGM)

Step 1: Members will have to register in order to vote electronically at this SGM.

- Members will receive the “Notice of SGM” via electronic mail by Thursday, 31 August 2023, and the information on how to register in order to vote electronically at the SGM can be found in Annex 1 of the Notice of SGM.
- Any member who wishes to observe and listen to the proceedings will need to attend the SGM physically at the Padang Restaurant.
- Voting will be conducted via electronic means for this SGM on the SGM Members Portal via third-party software, Convene and all voting members regardless of where they are located will have to register by following the instructions indicated below.

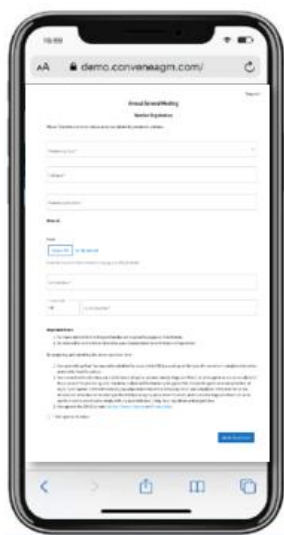
GO TO THE SGM MEMBERS PORTAL:

SGM Members Portal link: <https://conveneagm.sg/2023sccsgm> or alternatively scan this QR code:



REGISTER AS MEMBER:

- Click the ‘Register as Member’ button.
- Fill out the Registration Form with your Full Name, Membership Number, Mobile Number and Registered Email Address with SCC.
- Tick to agree with the term of use and click the ‘Submit Registration’ button.



Annual General Meeting
Member Registration

Please fill out the information below and press Submit Registration to continue.

Membership Type*

Full Name*

Membership Number*

Photo ID

Front

Choose File No file selected

Back view must be 30 MB and must be in jpg, png, gif format.

Email Address*

Mobile Number*

Contract Number*

Important Notes:

1. Full name and full MRN or Member Number are required for purposes of verification.
2. An email will be sent to the email address you indicated above for confirmation of registration.

By completing and submitting the above registration form,

1. I have acknowledged that I may not be admitted for access to the AGM proceedings on the basis of incorrect or incomplete information provided by me/representatives.
2. I have consented to the collection, use and disclosure of my personal data by Singapore Polo Club for its agents or service providers for the purpose of the processing, administration, analysis and facilitation by Singapore Polo Club for its agents or service providers of my participation in the AGM including its adjournment thereof and the preparation and completion of the attendance list, minutes and other documents relating to the AGM (including any adjournment thereof), and in order for Singapore Polo Club for its agents or service providers to comply with its obligations under the provisions of the Companies Act, the Companies Regulations and the Companies Code.
3. I have agreed to the AGM/Convene End User Terms of Service and Privacy Policy.

☐ I agree to the above

Tick to agree

Click here to submit

Step 2: Confirm your information is correct.

VERIFY YOUR INFORMATION AND SUBMIT REGISTRATION

The system will prompt you to verify that the information you have entered is correct:

Submit Registration

Edit

Review your information and click '**Edit**' if there are changes to be made or click '**Submit Registration**' to proceed.

Step 3: Verify your email address and set your own password.

- Check the email inbox of the email address you provided and verify your email by opening the email sent by AGM@Convene <agmaccounts@conveneagm.com>
- If you cannot see the email in your inbox, please check your Spam/ Junk box.
- Click the '**Verify Your Email**' button.

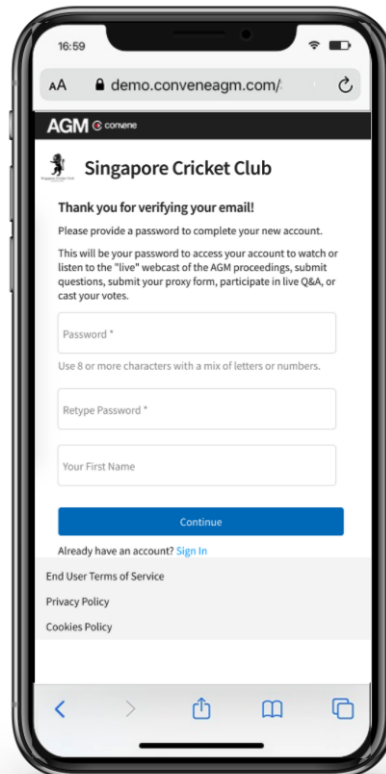
Verify Your Email

- After verifying your email address, you will be directed to a webpage **for you to create your own password.**

SETTING YOUR OWN PASSWORD

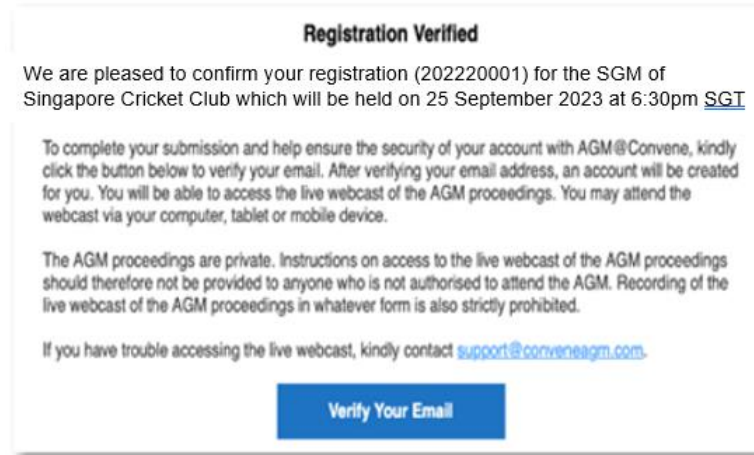
Create your own password. Make sure it is a secure and unique one which you can remember.

- Enter your password into the first box, and re-enter again in the second box.
- Enter your name into the third box.
- Click '**Continue**' to confirm.



AUTHENTICATION

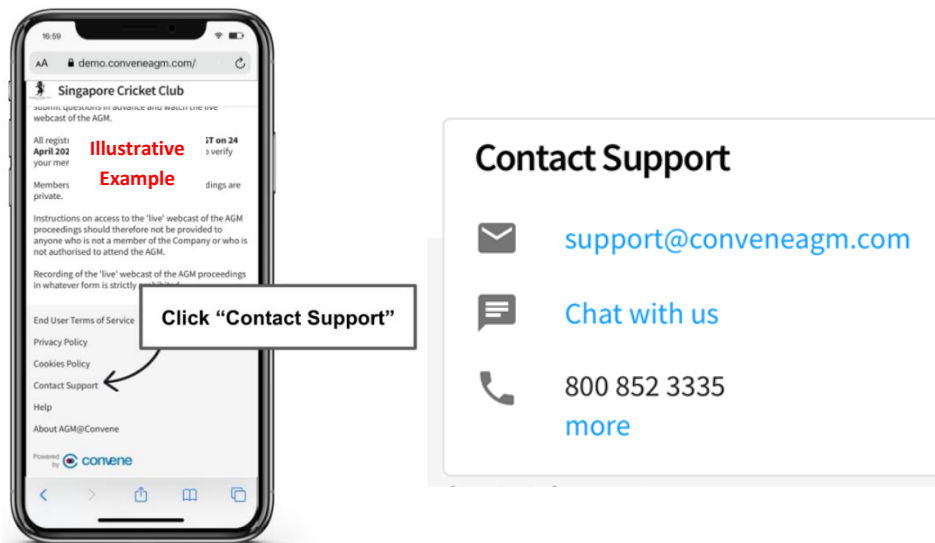
- Upon receiving your registration, the admin team will verify your details and authenticate your account to ensure only legitimate Members can login to vote at the SGM.
- After verification and authentication, you will receive a further email in your email inbox within 2 working days.



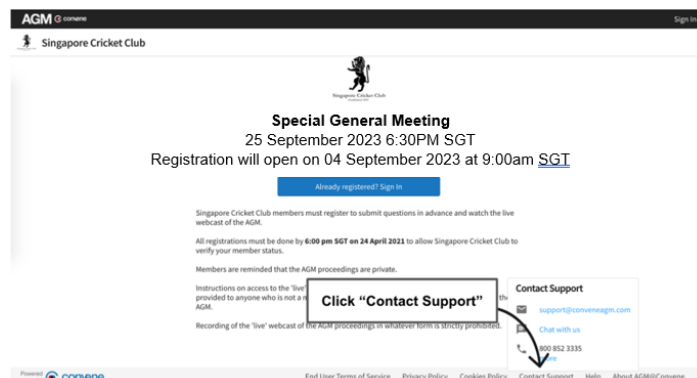
TECHNICAL SUPPORT

Note: If you require any technical support, please click on the “Contact Support” at the bottom of the front page – from here, you can choose to receive assistance via email, live chat or telephone.

For Mobile Devices:



For Laptop/Desktop:



Step 4: Log into the SGM Members Portal to view the SGM Information.

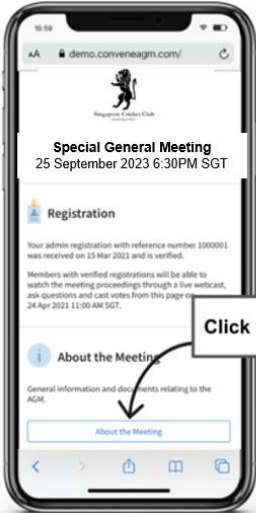
- Revisit the SGM Members Portal:
Member Portal: <https://conveneagm.sg/2023sccsgm> or alternatively scan this QR code:



- Select Sign In and enter the Email Address and Password that you have set.

A screenshot of the 'AGM comene' Sign In page. It features a blue header with the 'AGM comene' logo. Below the logo, there is a 'Sign In' section with two input fields: 'Email' and 'Password'. A blue 'Sign In' button is positioned below the password field. At the bottom of the form, there is a link that says 'Forgot Password?'. The entire form is enclosed in a blue border.

- After signing in, scroll down to find the '**About the Meeting**' tab.
From here, you will be able to view documents relating to the SGM including the Notice of SGM and Guide for Electronic Voting.

A screenshot of a mobile phone screen displaying the SGM portal. The screen shows the 'Special General Meeting' title, the date '25 September 2023 6:30PM SGT', and a 'Registration' section. Below the registration section, there is an 'About the Meeting' tab highlighted with a blue bar. A callout box with an arrow points to this tab, containing the text 'Click "About the Meeting"'. The phone's status bar at the top shows the time '10:59' and the URL 'demo.conveneagm.com/'.



Special General Meeting 25 September 2023 6:30PM SGT

Singapore Cricket Club members must register to submit questions in advance, submit their proxy form online, and watch the live webcast of the AGM.

All registrations must be done by **12:00 am SGT on 10 A**

Members are reminded that the AGM proceedings are p

Instructions on access to the 'live' webcast of the AGM p
the Club or who is not authorised to attend the AGM.

Recording of the 'live' webcast of the AGM proceedings in whatever form is strictly prohibited.

Documents relating to the SGM

Please click on the links below to view the documents relating to the SGM

1. [Notice of SGM](#)
2. [Guide for Electronic Voting](#)