



Established 1852

BYE-LAWS

**Incorporating all amendments up to
02 June 2017**

**Bye-Laws on the use of the Dempsey Field
at 71G Loewen Road**

1. Interpretation

In these byelaws:

“the Club” refers to the Singapore Cricket Club

“the ground” refers the site at 71G Loewen Road, Singapore 248846

“the Management” refers to the General Manager of the Club or his nominee or nominees.

It shall be the duty of the Management to enforce the following Byelaws at all times.

2. Hours

The ground shall be open during the following hours: -

Mondays to Sundays 9am to 7:30pm or on any other times approved by management.

3. Domestic Help Providers and Chauffeurs

No domestic help providers or chauffeurs may be brought into the ground or use any of the facilities at the ground.

4. Pets

No person shall walk, exercise or bring any pets into the ground.

5. Guests

Guests shall not be permitted to use the ground except at such times and on such conditions as may be approved by the General Committee.

6. Attire

Members and guests must be properly attired in the respective sports attire when using the ground.

7. Food and Drinks

Only food and drinks purchased from the Club may be consumed in the ground.

8. Smoking

Smoking is only permitted at the designated smoking areas.

9. Members' Property

The Club shall not be responsible for the loss of items, equipment, playing kits, apparel or other articles from the ground.

10. Parking and Overnight Parking

a) Parking is only allowed at the designated parking area during the period when the ground is being used.

b) No person shall leave any vehicle at the ground between the hours of 7.30pm and 9am.

11. Vehicles

No person shall, without the consent of the Management, bring or cause to be brought into the ground onto the fields a motorcycle, motor vehicle, trailer or any mechanically propelled vehicle.

12. Removal of Structures

No person shall, without the consent of the management, remove from or displace from the ground any barrier, railing, post or seat, or any part of any structure or ornament, or any implement provided for use in the laying out or maintenance of the ground.

13. Removal of Gravel or Soil or Turf

No person shall, without the consent of the management, remove, cut or displace any gravel, soil, turf or plant in the ground.

14. Erection of Structures

No person shall, without the consent of the management, erect any post, rail, fence, pole, tent, booth, stand, building or other structure in the ground.

15. Camping

No person shall, without the consent of the management, erect a tent or any other structure for the purpose of camping in the ground.

16. Fires

No person shall, in the ground intentionally light a fire, or place, throw or let fall a lighted match or any other thing so as to be likely to cause a fire.

17. Usage

- I. Where the management has, by a notice placed in a conspicuous position in the ground, set apart an area in the ground for the playing of such games as may be specified in the notice, no person shall:
 - a) play in such an area any game other than the game for which it has been set apart;
 - b) use any such area so as to give reasonable grounds for annoyance to any person already using that area for any purpose for which it has been set apart; or
 - c) where the exclusive use of the area has been granted by the management for the playing of a match, play on that area later than a quarter of an hour before the time fixed for the beginning of the match unless taking part therein.
- II. No person shall, in any area of the ground, which may have been set apart by the management for any game, play any game when the state of the ground or other cause makes it unfit for use, and a notice is placed in a conspicuous position prohibiting play in that area of the ground.
- III. No person shall enter any part of the ground set aside for the renovation of grass or turf, where adequate notice to keep off such grass or turf is exhibited.

CLUB BYE-LAW

A. GENERAL

1. MANAGEMENT

- (a) In these Bye-Laws the reference to Management shall mean the General Manager of the Club for the time being or his nominee or nominees.
- (b) It shall be the duty of the Management to enforce the following Bye-Laws at all times.

2. HOURS

The Club shall be open during the following hours:-

Monday to Thursday	-	9.00 am to 12 midnight
Friday to Saturday	-	9.00 am to 2.00 am
Sunday	-	9.00 am to 10.00 pm
Public Holiday	-	9.00am to 10.00 pm

w.e.f
14 Oct
2009

Subject to such conditions as the Committee may from time to time decide.

- (a) The Management may, having regard to the prevailing circumstances, extend the closing time of one or more bars in the Club to such time or times as it shall in its sole discretion decide.

3. USE OF CLUB

- (a) Members and guests shall at all times use the Club and facilities provided in such manner so as not to interfere with the reasonable comfort of, or be a nuisance to, other members of the Club and so as not to damage or possibly damage the Club property. Members shall not use the Club's common facilities (i.e. sports and food and beverage facilities) to conduct group business presentations and group meetings regardless of whether laptops are being used. They shall duly observe all reasonable requests made by the Management in that behalf. The Committee for the time being shall be the sole arbiter as to the reasonableness of such a request.

w.e.f.
14 Jan
2010

Without prejudice to the generality of the foregoing all members, their children and guests shall observe the following -

(b) Men's Bar

The Men's Bar shall be used by all members and guests above 18 years of age always, provided that the Committee may from time to time permit the use of these parts for such use as it deems fit.

(c) Children

- (i) Children under the age of 12 years shall be allowed in the Club, provided always that they are at all times under the control and constant supervision of a member.
- (ii) Children under 12 shall only be permitted in such areas of the Club and at such times as may from time to time be approved by the Committee and notified to members.

No person under the age of 18 shall be permitted into the Main Lounge after 7pm.

No children under the age of 12 shall be permitted into the Padang Restaurant except on Sunday.

w.e.f.
12 May
2010

No person under the age of 18 shall be permitted into the Men's Bar at all times.

No children under the age of 12 shall be permitted into Stumps Bar or Stumps Terrace after 7pm.

w.e.f.
29 Mar
2011

(iii) No person under the age of 18 may stand at or order drinks from any bar or play the fruit machines at all times.

(d) Animals

No dogs or other animals shall be permitted anywhere in or on the Club premises including its grounds.

(e) Footwear

The wearing of nailed, studded or spiked boots or shoes is only permitted in the Changing Rooms, and on the Ground Floor Verandahs.

(f) Perambulators (Pushchairs/Strollers)

Perambulators shall not be brought into the Clubhouse. However, folding pushchairs/strollers may be allowed on the Padang Restaurant, Oval and Oval Verandah, Stumps Bar and Terrace, Gilmour Room and Terrace, as well as the Victoria Room on Sunday between the hours of 12pm – 3pm provided they do not obstruct the passageway.

w.e.f.
13 Apr
2017

(g) Employees of Members

No domestic help providers or chauffeurs may be brought into the Club premises or use any of the facilities provided in the Club.

(h) Guests

(i) Persons who are not ordinarily resident in Singapore may be introduced as guests for a period not exceeding two weeks, and thereafter for a further period not exceeding two weeks subject to an interval between each such introduction of not less than one calendar month except with the consent of the Committee.

(ii) Persons who are ordinarily resident in Singapore may not be introduced as guests (whether by the same Member or any other Member) more frequently than once in any seven (7) day period up to one day each time except with the consent of the Committee.

(iii) Guests shall not be permitted to use sports facilities except in accordance with these Bye-Laws and at such times and on such conditions as may be approved by Section Committees.

(iv) The Committee may at any time withdraw any or all facilities of the Club from any guest without giving any reason.

(v) The member introducing a guest must be present in the Club throughout the duration of that guest's visit.

(i) **Attire**

Members and guests must be appropriately attired when visiting the Club and using its facilities. The accepted attire is shirts which must have collars and sleeves and trousers; or national costumes. Neck-tie is not essential. w.e.f. 14 Jan 2010

Outdoor headgear shall not be worn within the Clubhouse other than for medical or religious reasons.

(a) Persons still wearing the attire in which they have played games shall not enter any of the air-conditioned areas of the Clubhouse, except the Changing Rooms.

(b) Main Lounge: Flip flops, open-toe footwear (for men), sandals, clogs, singlets, shorts, bermudas and collarless tee-shirts are not permitted. w.e.f. 03 Mar 2017

(c) Padang Restaurant: Flip flops, open-toe footwear (for men), sandals, clogs, singlets, shorts, bermudas and collarless tee-shirts are not permitted. Clothes which are torn, ripped (whether for fashion or otherwise) or soiled, overalls, boilersuits and combat clothing are not allowed. Singapore Armed Forces (SAF) personnel in Uniform (Number 1, 2, 3 and 4) and Foreign Military Service Personnel in conformity are allowed. w.e.f. 03 Mar 2017

(d) Oval and Oval Verandah: Flip flops, open-toe footwear (for men), sandals, clogs, singlets, sports shorts and collarless tee-shirts are not permitted. Bermudas are only permitted at the Oval Verandah and Sports Verandah. Shorts are only permitted at the Sports Verandah. w.e.f. 03 Mar 2017

(e) Men's Bar: Flip flops, open-toe footwear (for men), sandals, clogs, and singlets are not permitted. Shorts, bermudas and collarless tee-shirts are permitted. w.e.f. 03 Mar 2017

(f) Stumps Bar and Terrace: Flip flops, open-toe footwear (for men), sandals, clogs, and singlets are not permitted. Shorts, bermudas, and collarless tee-shirts are permitted. w.e.f. 03 Mar 2017

(g) Jackpot Room: Flip flops, open-toe footwear (for men), sandals, clogs, singlets, shorts, bermudas and collarless tee-shirts are not permitted. w.e.f. 03 Mar 2017

(h) Gilmour Room and Terrace: Flip flops, open-toe footwear (for men), sandals, clogs, singlets, shorts, bermudas and collarless tee-shirts are not permitted. w.e.f. 03 Mar 2017

(i) The Victoria Room: Flip flops, open-toe footwear (for men), sandals, clogs, singlets, shorts, bermudas and collarless tee-shirts are not permitted. w.e.f. 03 Mar 2017

For pictorial representation, please refer to the digital Notice Board located at the Club lobby. w.e.f. 03 Mar 2017

For Sports Attire, please refer to the relevant Section's Bye Law.

(j) **Food & Drinks**

Only food and drinks purchased from the Club may be consumed in the premises.

Only those items of snacks to be found in the Main Lounge Snack Menu may be consumed in the Main Lounge.

(k) **Electronic Equipment**

(i) No electronic equipment of any kind (with the exception of items listed in A.3.(k) (ii)) which is capable of emitting sound or otherwise interfering with or encroaching upon the quiet enjoyment of members, shall be used in or on the Club premises at any time, except in the following designated areas:

(a) staircases of the verandahs

- (b) Stumps (terrace only)
- (c) the Gilmour terrace
- (d) car park
- (e) such other areas of the Club premises that the Management may from time to time designate

(ii) For the purpose of reading: The use in silent mode only of Tablet Devices without a separate keyboard (such as Android tablets, iPads, iPad Minis, Kindles, Surface and/or similar readers) is permitted in all areas of the Club. For the avoidance of doubt, the use of laptops will not be permitted under this Bye-Law but may be allowed under A.3.(k)(i)(e). w.e.f.
13 Feb
2015

(iii) Use of power cords are not permitted.

(iv) Photograph-taking is permitted within the Club premises provided that:-

(a) The photograph-taking shall not be for a prolonged period and/or otherwise interfere with or encroach upon the quiet enjoyment of any member and/or their guests; and

(b) Such photograph(s) shall be taken for personal use only and are not to be used for any commercial purpose or published anywhere (including personal web sites) without the expressed written consent of the Management, save as provided below.

The posting of such photograph(s) on social media is permitted but any photograph(s) posted shall not depict any member or the Club in a bad light. The Club reserves the right to take disciplinary and/or legal action against any member who posts any photograph in breach of this bye-law or which may be considered defamatory or damaging to the Club's reputation. w.e.f.
11 Nov
2016

The Club shall be the sole arbiter in deciding whether any photograph(s) posted has depicted any member or the Club in a bad light.

The Management shall, without prior notice, be entitled to deprive any member of such privileges if it is of the view that the quiet enjoyment of any member in the vicinity is being or will be interfered with, encroached upon or breached.

(l) Reciprocal Rights

(a) Reciprocal Members

Reciprocal members (aged 21 years and above) who are not resident in Singapore and who are not SCC's Absent Members are allowed to enjoy the facilities of the Club for periods not exceeding an aggregate of one calendar month in a year. They are not allowed to introduce guests, other than their spouse and children (except for those reciprocal arrangements that allow the introducing of guests by their members), to the Club. Reciprocal members must produce their introduction letter(s) or card(s) and passport (with immigration white card or stamp showing entry date into Singapore) at the Reception when visiting the Club and must comply with the SCC Rules and Bye-Laws at all times. w.e.f.
19 Sep
2016

(b) Club Members

Club Members can apply to enjoy the reciprocal clubs' facilities. Club Members must ensure that they have acquired the necessary documents, signed by the Management, to enjoy reciprocal privileges when visiting reciprocal clubs. Documents for reciprocal privileges will be processed and issued to Members at the Management's sole discretion.

(m) Jackpot Room

The Club shall maintain a registration book at the entrance of the Jackpot Room at all times. All members are required to register themselves and their guests in the registration book upon entering the Jackpot Room.

(n) Gymnasium (gym)

- (i)* Children under the age of 18 and guests are not allowed to use the gym.
- (ii)* Proper gym attire must be worn at all times, i.e. T-shirts, shorts and sports shoes.
- (iii)* No food or drinks are allowed to be brought into the gym unless authorised by Management.
- (iv)* Smoking is not permitted in the gym.
- (v)* Members using the gym do so at their own risk. The Club will not accept any responsibility whatsoever for any bodily injury sustained by users arising from the use of the gym equipment.
- (vi)* The use of personal music player is permitted in the gym providing at all times that headphones are worn and does not in the Management's sole discretion interfere with or encroach upon the quiet enjoyment of Members.
- (vii)* The gym equipment to only be used as intended.
- (viii)* The use of mobile phones for voice calls in the gym is prohibited at all times.

} w.e.f.
13 Feb
2015

4. CLUB EMPLOYEES

- (a)* No member shall give any gratuity to any of the Club employees, otherwise than by subscribing to a fund officially authorised by the Committee.
- (b)* No members shall induce or attempt to induce any of the Club employees to leave the Club's service in order to enter that of the member in question or his friends or of any other person or organisation.
- (c)* No member shall personally reprimand, assault, threaten and/or abuse any Club employee.

w.e.f.
27 Sep
2016

5. MEMBERS PROPERTY

The Club shall not be responsible for the loss of hats, coats, wearing apparel or other articles or parcels from the Club Premises.

6. LETTERS & PARCELS

Letters and parcels addressed to or sent by members of the Club are received or sent at such members' own risk. Unclaimed letters and parcels will be retained for a period of one month only, after which they will be returned to the Post Office.

7. SUGGESTIONS

Suggestions shall be made in writing in the Book provided for this purpose, and shall be considered by the Committee at its next meeting following the making of any suggestions.

8. COMPLAINTS

All complaints shall be made in a Complaints Book which may be obtained from the Management.

9. CLUB COLOURS

The Club colours shall be black and yellow.

10. ADMINISTRATION FEES

Members whose accounts fall 30 days in arrears will be charged a fee for administration as shall be determined by the Committee in its sole discretion from time to time.

w.e.f
17 May
2011

11. VOTING PROCEDURES

Voting by Ballot

1. Members must come in person (with their membership card) to register in order to vote.
2. At point of registration, Members will be asked to sign on the registration and acknowledgement of receipt of ballot paper for the election of office bearers.
3. One Member is entitled to one vote. Plural voting is not allowed.
4. Members are not allowed to vote for another person, whether or not the other person has registered for the meeting. Impersonating another voter and/or casting a vote on behalf of another Member is a breach of the Bye Laws and will result in disciplinary action.
5. To cast their votes, Members need to go to the respective Registration Counter, show their membership card, sign and drop their vote into the voting box.
6. Members are not allowed to damage, alter or leave any signature or make such other identifying mark on the ballot paper. Votes bearing such marks will be void.
7. Ballot papers are not to be taken out of the meeting.
8. Other forms of acceptable identification in the absence of a membership card:
 - a. Identity Card
 - b. Passport
 - c. Driving licence

w.e.f
19 Mar
2009

GAMES BYE-LAWS

B. GENERAL:

1. APPLICATION.

The Bye-Laws in this Part only apply to all games sections in addition to the Bye-Laws governing each games section.

2. GAMES CONTROL BOARD.

- (a) The Board shall consist of the Chairman of the Games Control Board and the Convenor or other duly appointed representative of each games section hereafter mentioned.
- (b) The Board shall meet as often as necessary as but not less than twice a year to review matters arising out of the sporting activities of the Club.

- (c) The Chairman shall have the final say in the booking and use of the various grounds and pitches in the event of a clash of fixtures or functions. He shall also be responsible for placing before the Committee all matters pertaining to the various games sections and sporting activities of the Club which require such Committee's approval.

3. GAMES SECTIONS.

There shall be Games Sections for each of the following:

Cricket, Rugby, Football, Hockey, Squash, Billiards and Snooker, Bowls, Tennis, Netball, Golf, Darts, Balut, Bridge and such other sports as the Committee may from time to time approve.

w.e.f
02 Jun
2017

4. SECTION MEMBERS.

- (a) A member of the Club shall upon registering his name in such manner as may be approved by a Section Committee be a member of that Section.
- (b) A Section member shall continue to be a member until he resigns from the Section or ceases to be a member of the Club.
- (c) A member of the Club who at the date of adoption of these Bye-Laws is a member of a Section shall without further registration continue to be a member of that Section.
- (d) A Section member shall at all times observe the Rules of the Club, these Bye-Laws and any rules made by the Section Committee and in relation to any sporting or other function organised by a Section shall at all times uphold the dignity and prestige of the Club.

5. PRIVILEGES.

- (a) Participation in all field sports shall be restricted to members of the Section concerned. The field sports at the date of adoption of these Bye-laws are Cricket, Rugby, Football and Hockey.
- (b) Participation in all other sports shall be open to any member of the Club provided that a Section Committee may restrict the use of facilities to Section members only during such times as may be approved by the Games Control Board.

w.e.f
08 May
2017

6. SUBSCRIPTIONS.

- (a) A Section member shall pay a subscription of an amount to be determined as provided under these Bye-Laws.
- (b) The subscription payable at the date of adoption of these Bye-Laws shall continue to be payable until otherwise determined by a Section in general meeting.
- (c) A Section may by resolution in general meeting vary the subscription and determine when the same shall be payable not in any case earlier than the calendar month following the meeting.
- (d) A Section Committee may require that a Section member playing in any match organised by the Section shall share the cost of providing refreshments after the match such share to be determined by the Section Committee in their discretion.
- (e) Subscriptions and the Section member's share of cost of providing refreshments shall be charged to the member's Club account and as between the member and the Club the amount charged shall be a debt due by the member to the Club.

7. GENERAL MEETINGS.

- (a) A general meeting of a Section to be called the annual general meeting shall be held in the Club premises each year on a day and at a time to be appointed by the Section Committee but not in any case later than 15 months after the preceding annual general meeting except with the approval of the Committee.
- (b) The business of the annual general meeting shall be to elect a Section Committee, to receive the report and accounts of the preceding year and to transact any other business relating to the Section.
- (c) Other general meetings may be called by a Section Committee and a Section Committee shall also call a general meeting on the requisition of not less than 20% of the Section members having the right to vote stating the nature of the business to be transacted.
- (d) If a Section Committee fails to call a general meeting within 14 days of receiving a requisition the Chairman, Games Control Board may call a general meeting.
- (e) No business shall be transacted at any general meeting unless a quorum of members is present at the time the meeting proceeds to business. 10 Section members having the right to vote present in person shall form a quorum.
- (f) If within 30 minutes of the time appointed for the meeting a quorum is not present the meeting if called on the requisition of members shall be dissolved; in any other case it shall stand adjourned to such day and at such time as the Section Committee may determine.
- (g) Not less than 14 days' notice of any general meeting and 3 days' notice of an adjourned general meeting shall be given.
- (h) The Convenor of a Section shall be the chairman at all general meetings (other than a general meeting called by the Chairman, Games Control Board) or if he is not present within 15 minutes of the time appointed for the meeting or is unwilling to act, the Section Committee may appoint one of their number to be the chairman and if no Section Committee member is present and willing to act the general meeting may elect any Section member having the right to vote to be the Chairman.
- (i) The Chairman, Games Control Board or any member of the Club appointed by him shall be the chairman at all general meetings called by him.
- (j) The Chairman may, and if directed by the general meeting shall, adjourn the meeting to consult with the Games Control Board or the Committee or for any other purpose concerning the business of the meeting.

8. VOTING RIGHTS.

- (a) A Section member other than a Junior Sports Member or Visiting Member shall be entitled to one vote at any general meeting of the Section. A Section member who is a Junior Sports Member or Visiting Member shall be entitled to attend and speak at all general meetings of the Section but shall have no vote.
- (b) A vote shall be given in person.
- (c) In the event of an equality of votes the chairman shall have a second or casting vote.

9. SECTION COMMITTEES.

- (a) The affairs of each of the Sections shall be managed by a Section Committee who may make rules not being inconsistent with the Rules of the Club and these Bye-Laws.
- (b) Section Committee shall consist of the Convenor, the Captain, the Secretary, the Treasurer, the Junior Sports Member Representative (applicable to sections with Junior Sports Members) and two committee Members as may be appointed under these Bye-

w.e.f
24 Oct
2013

Laws. A Convenor may serve a term of up to 3 years consecutively as the Section Convenor.

- (c) A Section Committee shall have power to fill vacancies other than in the office of the Convenor.
- (d) In the event of a vacancy in the office of Convenor, a Section Committee shall as soon as convenient convene a general meeting of the Section to fill the vacancy.
- (e) A Section Committee shall hold office until the conclusion of the next annual general meeting.
- (f) The Convenor and other office bearers of a Section shall be elected at the Section Annual General Meeting after which they shall assume office subject to subsequent ratification by the Committee.

10. POWERS OF SECTION COMMITTEES.

- (a) Section Committees shall have the powers set out in the succeeding clauses, but all matters affecting revenue and expenditure of Section funds shall be subject to review and control by the Committee at all times.
- (b) The Committee shall have power to revoke any resolution passed by any Section or a Section Committee or Sub-Committee.
- (c) A Section Committee shall ensure that Section members and guests of the Section observe these Bye-Laws and shall have power to withdraw privileges of membership of the Section from any Section member for a period not exceeding one month for breach or non-observance of any of these Bye-Laws or any rule made by the Section Committee under these Bye-Laws.
- (d) The power to withdraw privileges shall not be exercised without affording the Section member concerned a reasonable opportunity of being heard.
- (e) Any Section member aggrieved by a decision of a Section Committee may appeal to the Committee through the Chairman, Games Control Board within one month of being notified of the Section Committee's decision.
- (f) Subject to these Bye-Laws, a Section Committee shall have power to regulate the use of equipment and kit, the use of facilities and times of play, to arrange matches, to organise tournaments and to nominate representatives to national sporting associations pertaining to their Section of which the Club is a member.
- (g) All Section functions shall be held in the Club unless prior approval by the Committee to hold them elsewhere has been obtained.
- (h) Fund raising in the name of the Club or Section shall not be undertaken save with the prior approval of the Committee.
- (i) Donations to any Section fund shall in all cases be paid to the Club.
- (j) Purchases by Sections whether from Club or Section funds shall be made by the Management on the written authorisation or requisition of the Convenor or other person appointed by the Section Committee and the bills and invoices in respect of such purchases shall similarly be passed for payment by the Convenor or such other person.

11. SUB-COMMITTEES.

A Section Committee shall have power to appoint sub-committees consisting of one or more Section members to hold office until the conclusion of the next annual general meeting or until the conclusion of the business for which the sub-committee has been appointed.

12. REFERENCE TO GENERAL COMMITTEE.

All matters requiring reference to the Committee by a Section shall be so referred through the Chairman, Games Control Board.

13. TOURNAMENTS.

Subject to Bye-law B.2(c) tournaments and/or competitions may be held at such times and under such conditions as the Section Committee concerned, with the concurrence of the Management, may decide always provided that the Chairman, Games Control Board shall be informed as soon as possible of the date and conditions of such fixture.

14. USE OF GROUNDS AND FACILITIES.

- (a) The question of whether any ground, court or billiard table is fit for play on any occasion shall be decided by the two captains concerned or the two organisers of any particular game in consultation with the Management always provided that at all times the Management shall be the sole arbiter as to whether all or any of the said ground, court or billiard table is fit for use.
- (b) The seasons for which various sections of the ground are allotted to the several Games Sections shall be determined by the Games Control Board.
- (c) Guests intending to use any of the sports facilities other than for field sports shall pay a fee to be fixed by the Games Control Board and such fee shall be charged to the account of the member introducing the guest.

15. HIRING OF COURTS.

The Club grounds may be hired out to outside organisations but only with the approval of the Chairman, Games Control Board and at rates to be approved by the Committee from time to time.

16. SECTION TOURS.

- (a) In any tour undertaken by a Section, the Section Committee shall appoint a Tour Manager, a Captain and a Treasurer. Such appointees shall be subject to the approval of the General Committee.
- (b) Sections going on an overseas tour are required to submit detailed estimates of income and expenditure to the General Committee as a guide for control of receipts and payments.
- (c) Tour expenses can only be authorised and signed by the Tour Manager and Captain or the Treasurer.
- (d) Sections requiring advances in cash either in local or foreign currency to defray expenses during the tour should submit estimates of expenditure to cover such advances. Such estimates should be counter signed by the Tour Manager and the Captain or the Treasurer. Disbursements of such advances should only be made with the prior approval of the Finance Sub-Committee.
- (e) Sections are required to incorporate in their Tour Report details of the places visited including gifts and souvenirs presented or received.
- (f) Where souvenirs taken from the Club are not presented to the opposition team officials they should be returned to the Club accordingly.
- (g) All expenditures incurred should be supported by receipts or vouchers. Where receipts are not available, a voucher stating the expenditure should be certified by the Tour Manager and the Captain or the Treasurer.

- (h) The Final Statement of the tour expenses must be substantiated by the Tour Manager and the Captain or the Treasurer.
- (i) A Tour Report with the Final Expenditure Statement must be submitted to the Committee within one month from the date of the return of the tour party.

C. CRICKET

1. Cricket shall be played according to the laws of Cricket as laid down by the Marylebone Cricket Club ("MCC") provided that where a match is played under the auspices of the Singapore Cricket Association it shall be played according to such laws as adopted or modified by the Singapore Cricket Association.
2. The subscription shall be the prevailing monthly sum as determined by the Section from time to time.
3. The annual general meeting of the Section shall be held each year, in accordance with Games Bye-Law B.7.(a)
4. The Section Committee will consist of the following members - Convenor, Captain of Cricket, Secretary, Treasurer, Tours Fixtures & Events Secretary, Secretary of Social Cricket and Cricket Youth Development Secretary. The Section Committee will appoint the following empowered subcommittees - Captains' subcommittee, Tours Fixtures and Events subcommittee and Cricket Youth Development subcommittee, which will function under the leadership of the elected office bearers. The Section Committee will also be authorised to co-opt additional members and/or form additional subcommittees as may be required to fulfill the section's objectives and carry on the effective administration of the section's affairs.
5. The Section Committee shall appoint a Selection Committee which shall consist of the Captain (who shall be chairman of all meetings of the Selection Committee) the Vice-Captain, the B XI Captain and the Saturday XI Captain.
6. The Selection Committee shall be responsible for team selection and subject only to the general policy of the Club and any directions of the Committee their decision shall be final.
7. Subject to these Bye-Laws the Selection Committee shall also be responsible for the purchase and maintenance of equipment.
8. Members playing Cricket for the Club shall be attired in cricket whites.

D. RUGBY FOOTBALL

1. Rugby Football shall be played according to the laws of the International Rugby Board ("IRB") provided that where a match is played under the auspices of the Singapore Rugby Union it shall be played according to such laws as adopted or modified by the Singapore Rugby Union.
2. The subscription shall be the prevailing monthly sum as determined by the Section from time to time.
3. The annual general meeting of the Section shall be held each year, in accordance with Games Bye-Law B.7.(a)
4. The Section Committee shall consist of the Convenor, the Captain, the Secretary and the Treasurer.

E. FOOTBALL

1. Football shall be played according to the Laws of the Game and Decisions of the International Board of FIFA provided that where a match is played under the auspices of

the Football Association of Singapore it shall be played according to such laws as adopted or modified by the Football Association of Singapore.

2. The subscription shall be the prevailing monthly sum as determined by the Section from time to time.
3. The annual general meeting of the Section shall be held each year, in accordance with Games Bye-Law B.7.(a)
4. The Section Committee shall consist of the Convenor, the Captain, the Secretary and the Treasurer.

F. HOCKEY

1. Hockey shall be played according to the rules of the International Hockey Federation (FIH) and the Singapore hockey Federation (SHF) provided that insofar as there is a conflict between the rules of the FIH and the SHF, the rules of the SHF shall prevail.
2. The subscription shall be the prevailing monthly sum as determined by the Section in a Section's general meeting from time to time.
3. The annual general meeting of the Section shall be held each year, in accordance with Games Bye-Law B.7.(a)
4. The Section Committee shall consist of the Convenor, Mens Captain, Ladies Captain, the Secretary, the Treasurer, Mens Social Secretary, and Ladies Social Secretary and such additional members not exceeding four (4) as may be appointed under these Bye-Laws. The Mens Captain and Mens Social Secretary shall be men and the Ladies Captain and Ladies Social Secretary shall be women. There shall always be a minimum of 3 men and 3 women on the Section Committee.
5. The Section Committee will also be authorised to co-opt additional members and/or form additional subcommittees as may be required to fulfill the section's objectives and carry on the effective administration of the section's affairs.

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2017

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G. TENNIS

1. Tennis shall be played according to the rules of the International Tennis Federation ("ITF") provided that where a match is played under the auspices of the Singapore Lawn Tennis Association it shall be played according to such rules as adopted or modified by the Singapore Lawn Tennis Association.
2. The subscription shall be the prevailing monthly sum as determined by the Section from time to time.
3. The annual general meeting of the Section shall be held in each year, in accordance with Games Bye-Law B.7.(a).
4. The Section Committee of the Section shall consist of the Convenor, the Captain, the Ladies Captain, the Secretary, the Treasurer and the Social Secretary elected at the Section AGM.
5. The required dress for Tennis shall conform to reasonable standards of propriety and cleanliness.
 - a) Permissible tennis attire
All players are required to adhere to acceptable standards of tennis attire. For the purposes of this Bye-Law, appropriate tennis attire comprises of recognised tennis clothing sold for the purpose of playing tennis. Clothing such as sweat shirts, dress shirts, tee shirts, football shirts, bermuda shorts, jogging shorts, football shorts, board shorts and casual shorts are not considered appropriate tennis attire.

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01 Jul
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- b) Permissible tennis headwear
Headwear should be appropriate for tennis. Any branding or logos on headwear must be tennis-related.
 - c) Permissible tennis footwear
All players must wear appropriate non-marking tennis shoes. For the purposes of this Bye-Law, jogging, running or casual shoes are not considered appropriate tennis shoes.
6. The fee for the use of a court shall be at the prevailing rate per evening or part thereof as determined from time to time at the General Committee's discretion.
 7. A member who has reserved a court and cannot play must inform the Club's receptionist by noon on the day of play. Failure to do this may result in the member being fined. In addition the member may be barred from using the Club's tennis facilities for 14 consecutive days. The Section Committee may, at its discretion, waive or reduce either or both penalties. The top person on the reserve list will be allocated the cancelled court.
 8. Bookings of Tennis Courts, the Open Court, Club and Guest Nights will be agreed with the Chairman, Games Control Board, and posted on the Tennis Section Notice Board.
 9. (a) The Convenor may reserve all or any of the courts for Section purposes.

(c) The Chairman, Games Control Board, in consultation with the Convenor, may reserve and permit the use of all or any of the courts for other special purposes.
 10. The Convenor with the concurrence of the Chairman, Games Control Board, may nominate one day of the week as guest night and one day of the week as Section Night. Overseas players may be introduced to play on the guest night and on any other day, including Club Night, with the prior permission of the Convenor or Management provided they are prepared on Club Nights to mix with other Section members as instructed by the Section Committee member in charge

All guests are subject to the Rules and Bye-Laws relating to guests.
 11. Junior players. At the discretion of the Section Committee children over 12 years of age may be permitted to play Tennis after 5.00 p.m. on the understanding that they are not allowed to book courts and must also play with an adult Section member. Junior players shall not take part in the Friday Club Night Tennis unless they have been given special permission to do so by either the Convenor or the Section Committee. Children may play under the supervision of an adult Section member between 4-5 p.m. except when the courts have been reserved under Bye-law G.9. above.

H. BOWLS

1. Bowls shall be played according to the laws of the game of the World Bowls Board ("WBB"). Special arrangements where necessary because of local conditions shall be within the limitations of the laws relating to domestic and national competitions.
2. The subscription shall be the prevailing monthly sum as determined by the Section from time to time.
3. The annual general meeting of the Section shall be held each year, in accordance with Games Bye-Law B.7.(a).
4. The Section Committee shall consist of the Convenor, the Captain, the Vice Captain, the Treasurer, the Secretary and such additional members not exceeding two (2) as may be appointed under these Bye-Laws.
5. All players must wear smooth soled heelless bowling shoes when on the Bowling Green. In competitions and fixtures against other clubs, all players must be attired in white or pale cream.

6. Children under 12 shall not be allowed within the precincts of the Bowling Green during competitions and matches. At other times children under 12 should be under the direct supervision of an adult Section member.
7. The Section Committee shall arrange and control all the competitions, matches and functions of the Section in agreement with the Chairman of the Games Control Board and Club management as appropriate.
8. Hours of opening of the Bowling Green shall be decided by the Section Committee in consultation with Club Management.

I. BILLIARDS AND SNOOKER

1. Billiards and Snooker shall be played according to the rules of the World Snooker Association (“WSA”).
2. The subscription shall be the prevailing monthly sum as determined by the Section from time to time.
3. The annual general meeting of the Section shall be held in each year, in accordance with Games Bye-Law B.7.(a).
4. The Section Committee shall consist of the Convenor, the Captain and the Secretary, and such additional members not exceeding six (6) including a Treasurer as may be appointed by the Section Committee from time to time.
5. In this section of the Bye-Laws “session” shall mean a game played over a period not exceeding 40 minutes.
6. A member shall not be entitled to more than one consecutive session if other members are waiting to play; except that a player who has just finished one session may be invited to play by the member who has the next session booked if the latter is unable to find a waiting member to play with.
7. No member should play alone or with a marker whilst other members are waiting to play, unless he has made genuine attempts to find another member to play with.
8. A table is deemed vacant when the waiting list does not bear the name of any member, present in the billiards section at that time or when session has been concluded.
9. A member is deemed to have booked a table only if his name is on the waiting list and he is present when the table becomes vacant.
10. If a member is not ready to play when called upon his booking shall be cancelled.
11. The tables shall be available for the use of members in the sequence in which their names appear on the waiting list, but if members with bookings join in play their names shall be deleted from the list.
12. Guests may not book tables but may play when invited by a member.
 - (a) No member is allowed to book a table to allow his guests to play among themselves. At all material time, one member of the Club should play with the guests.
13. Players shall not smoke, drink or eat over the table.
14. The fee for the use of a table shall be at the prevailing rate per session. In the event a member is playing with a guest, the said fee shall be at the prevailing rate per session. The fee may be altered from time to time by the Section Committee in agreement with the Committee.
15. Either or both billiards tables may be reserved for section purposes by the Convenor in agreement with the Chairman, Games Control Board.

16. The Convenor or his duly appointed representative who shall at all times be a member of the Section Committee shall arrange and control all matches and functions of the Section in agreement with the Chairman, Games Control Board.

J. SQUASH

1. Squash shall be played according to the rules of the World Squash Federation (“WSF”) and the Singapore Squash Rackets Association (“SSRA”) provided that insofar as there is a conflict between the rules, the rules of the Singapore Squash Rackets Association shall prevail.
2. The subscription shall be the prevailing monthly sum as determined by the Section from time to time.
3. The annual general meeting of the Section shall be held each year, in accordance with Games Bye-Law B.7.(a).
4. The Section Committee shall consist of the Convenor, Men’s Captain, Ladies’ Captain and the Secretary.
 - (a) The Squash courts may be booked by Squash Section members only and the member who books a court must himself play.
 - (b) The same two players may not book courts for their sole use for consecutive sessions.
5. Court bookings shall be for a duration of 45 minutes only and shall not be made more than one week ahead.
6. (a) Any one guest of a member may only be invited to play once in a week and the host must himself play with the guest.
 - (b) The Section Committee may with the concurrence of the Chairman, Games Control Board, nominate certain times as “guest periods” and no guests, with the exception of overseas guests, shall be introduced to play at any time other than the nominated guest periods without the prior permission of the Convenor, Captain or Management.
 - (c) Guest fee is at the prevailing rate per guest per session. In the event that members fail to sign the chit when they bring in guests, the penalty for doing so shall be a fine at the Section Committee’s discretion.
7. Bookings shall be made by entering the name and Club number of the members concerned, or in the case of guests the word “guest”, in the Squash book at the reception desk.
8. The notice of cancellation of a court must be given by 6 p.m. on the day previous to the Court booking. Failure to give the appropriate notice shall render the player concerned liable to a fine at the Section Committee’s discretion and the offending player shall be barred from the use of the Squash facilities for a period of 7 days. Failure to sign a chit for use of the court will be construed as an indication that the player has not used the court, rendering him liable to the above penalties. The Section Committee may, at its discretion, waive either or both penalties.
9. The fee for the use of the court shall be at the prevailing rate per court for every 45 minutes or part thereof, which may be altered from time to time at the Section Committee’s discretion.
10. The Convenor (or Captain) may, with the concurrence of the Chairman, Games Control Board, and after giving adequate notice to members, reserve both or either of the courts for the following purposes:-
 - (a) Inter Club competition;
 - (b) League competition matches in which the Club is represented;

w.e.f
24 Apr
2017

- (c) Invitation social matches in which the Club is represented;
 - (d) Club nights for Section members and invited players selected by the Captain or Convenor.
11. Attire: The attire will be as designated by the Section Committee and displayed on the Squash Section Notice Board.

K. GOLF

1. The Rules of the game of Golf shall be those currently adopted by the Royal and Ancient Golf Club of St Andrews and the United States Golf Association.
2. The subscription shall be the prevailing monthly sum as determined by the Section from time to time.
3. The annual general meeting of the Section shall be held each year, in accordance with Games Bye-Law B.7.(a).
4. The Section shall consist of the Convenor, Captain, Secretary, Treasurer and such additional members as may be required for the administration of the Section.
5. There shall be a Selection Committee, the Chairman of which will be the Captain and one or more Section Members.
6. The Selection Committee shall be responsible for team selection and subject only to the general policy of the club and any directions of the Committee, their decision shall be final.
7. A Handicap Register shall be maintained and all Members who are members of golf clubs must declare their current handicap as is registered at their Home Club.
8. A Member shall inform the Club of any revision in his handicap as notified to him by his Home Club.
9. The Section Committee shall have the power to revise a member's handicap (upwards or downwards) after any match or tournament and such revised handicap shall be applicable in competition arranged by the Section.
10. The Section Committee shall have the power to organise matches and tournaments on any of the Golf Courses in the Republic of Singapore and Malaysia and fix such fees as may be required for the block booking and payment of green fees for the use of courses.
11. Eligibility for Club Competition shall be confined to Life, Ordinary, Ordinary (Transferable), Nominees of Corporate Member (Transferable), Sports, Term, Family and Junior Sports Members who are Members of the Section.
12. The entrance fee of all competitions in addition to booking and green fees shall be decided by the Section Committee.
13. The dates, schedules of times and courses for all competitions shall be fixed by the Section Committee.
14. A competitor in any competition who fails to appear on the starting tee at the appointed time or when called shall be disqualified, and shall nevertheless be debited with double the cost of the entrance fee and such other fees that may be applicable. He shall further be disqualified from taking part in any other organised competition of the Club for a period of 2 months unless 48 hours prior notice or an explanation in writing satisfactory to the Captain is given.
15. As far as possible after the entries are closed in any competition and a draw made, no further entry will be accepted.
16. Before the start of a competition, competitors must provide themselves with a score card and sign their names as competitors in the manner provided and must otherwise comply

with the requirements of the competition; a competitor failing to observe this rule shall be automatically disqualified.

17. The score shall be duly recorded during the course of play and shall be vouched for by the signature of the person who kept the score; scores may be kept only by members or by markers approved by the Section Committee.
18. In all competitions involving individual stroke play, players must return their cards whether completed or not at the conclusion of play. Any player who fails to comply with this Bye-law shall not be eligible to enter for any competition again unless in the opinion of the Section Committee special reasons exist to justify waiving this Bye-Law.
19. In match play it shall be the duty of the winner to see that the result is duly reported.
20. Ballsweeps shall be held on such competitions and upon such conditions as the Section Committee may decide either in respect of the whole competition or in respect of either of the nine holes thereof. A competitor disqualified from a competition shall also be disqualified from the ballsweeps.
21. In stroke play competitions, in the event of a tie a count back system shall be followed, as may be determined by the Section Committee.

L. NETBALL

1. Netball shall be played according to the rules of the International Netball Federation Ltd ("INFL") and Netball Singapore provided that insofar as there is a conflict between the rules, the rules of the Netball Singapore shall prevail.
2. The subscription shall be the prevailing monthly sum as determined by the Section from time to time.
3. The annual general meeting of the Section shall be held each year, in accordance with Games Bye-Law B.7.(a).
4. The Section Committee shall consist of the Convenor, the Captain, the Treasurer and the Secretary, and such additional members as may be appointed by the Section Committee from time to time.

M. DARTS

1. Darts shall be played according to the rules and regulations of the Singapore Darts Association ("SDA") except where there is a conflict in rules between the SDA and the Club, the rules of the Club shall apply.
2. The subscription shall be the prevailing monthly sum as determined by the Section from time to time.
3. The annual general meeting of the Section shall be held each year, in accordance with Games Bye-Law B.7.(a).
4. The Section Committee shall consist of the Convenor, Captain (who shall be the captain in the 1st team), Vice-Captain, Secretary, Treasurer, Social Secretary and a maximum of two committee members.
5. The Section Committee shall appoint a Selection Committee consisting of the Convenor, Captain and Vice-captain. The Selection Committee shall be responsible for team selection for all competitive matches played by the section. Except where determined by directions from the Section Committee, all decisions of the Selection Committee shall be final.
6. The Selection Committee shall be responsible for team selection and subject only to the general policy of the Club and any directions of the Committee their decision shall be final.

N. BALUT

1. Balut shall be played according to the rules laid down by the Singapore Town Club which are adopted by most clubs in the Republic of Singapore and Southeast Asia.
2. The subscription shall be the prevailing monthly sum as determined by the Section from time to time.
3. The annual general meeting of the Section shall be held each year, in accordance with Games Bye-Law B.7.(a).
4. The Section Committee shall consist of the Convenor, the Captain, the Secretary, the Treasurer and up to three members.
5. The Section Committee shall arrange and control all the competitions and games and functions of the Section in accordance with the Games Bye-Laws.

O. BRIDGE

1. Bridge shall be played according to the rules and regulations of the World Bridge Federation (WBF) and the Singapore Contract Bridge Association ("SCBA") provided that insofar as there is a conflict in rules between the WBF and the SCBA, the rules of the WBF shall apply. Special arrangements where necessary because of local conditions shall be within the limitations of the laws relating to domestic and national competitions.
2. The subscription shall be the prevailing monthly sum as determined by the Section from time to time.
3. The annual general meeting of the Section shall be held each year, in accordance with Games Bye-Law B.7.(a).
4. The Section Committee shall consist of the Convenor, Captain, Secretary, Treasurer, and a maximum of two committee members.
5. The Section Committee shall appoint a Selection Committee consisting of the Convenor and Captain. The Selection Committee shall be responsible for team selection for all competitive matches played by the section. Except where determined by directions from the Section Committee, all decisions of the Selection Committee shall be final.
6. The Selection Committee shall be responsible for team selection and subject only to the general policy of the Club and any directions of the Committee their decision shall be final.

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2017

P. CAR PARK

1. The Club Car Park is reserved for the use of members only.
2. Cars parked in the Club Car Park must display casual car park labels.
3. Cars displaying the casual car park labels may only be parked in the Club Car Park whilst the member concerned is in the Club premises or grounds.
4. A member issued with a CASUAL car park label shall pay a fee at the prevailing rate per month which fee shall be debited to his account.
5. No car shall be parked in the car park at anytime unless there is displayed on it a car park label issued by the Club.
6. Cars shall only be parked in authorised parking areas.
7. A person who parks his car behind another car shall leave it such that it can be freely moved at all times.

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20 Nov
2009

8. Ingress to and egress from the car park shall be as indicated by the signboards placed.
9. Members shall follow all reasonable directions that the General Manager or other authorised Club employee may give even if such directions may be contrary to these Bye-Laws.
10. The Committee may at their sole discretion prohibit a member who offends against these Bye-Laws from parking his car in the car park during the restricted, or all hours and/or may deal with him in accordance with the Club Rules.
11. The Club shall not be responsible for any loss or damage of whatsoever nature and howsoever caused to any car parked in the Club Car Park. For the avoidance of doubt any car parked in the Club Car Park shall be parked there at the Member's own risk and responsibility.

Q. JUNIOR SPORTS MEMBERS

1. If otherwise qualified, persons residing in Singapore may be elected Junior Sports Members. w.e.f.
14 Jan
2010
2. Admission of Junior Sports Members shall be by election of the Committee and the Committee's decision shall be final. A candidate and his sponsor(s) shall meet the Committee or a Sub-Committee appointed for this purpose, on an appointed day, if required.
3. A candidate for Junior Sports Membership shall not be entitled to the privileges of membership except as otherwise provided for in the Rules. w.e.f.
01 Apr
2014
4. Junior Sports Members shall each pay the prevailing monthly subscription. They shall not be liable to pay entrance fees or make a deposit with the Club.
5. They shall not:-
 - i. have credit facilities with the Club;
 - ii. introduce guests to the Club if they (Junior Sports Members) are below 21 years old. Junior Sports Members aged 21 years and over are permitted to introduce guests to the Club, subject to the same Bye Law governing the introduction of guests in Bye Law A.3. (h) - Guests.
 - iii. make use of the Club car park.
6. They should participate regularly (unless unable to do so due to illness, injury or absence from Singapore) in the sporting activities of any of the Sports Sections, within the Club.
7. Each member who plays for the Club-side will be subsidised by the Club at the prevailing rate or his prorata share (whichever is the less) to defray the cost of food and drinks consumed by him at the gathering, if any, and if at the Club, of the regular participants in the sporting activities of the Section concerned, after such game. Each member who participates in a Cricket fixture at the Club will be further subsidised at the prevailing rate to defray the cost of his lunch, if provided by the Club.